

Board of Trustees and Other Amendments

BOARD OF TRUSTEES:

Eligibility:

A candidate for the Board of Trustees (BOT) shall meet **ALL** of the following:

- a) Naturalized US citizen (Pakistani-American) or US born individual of Pakistani descent.
- b) Should have been living in North Texas for 10 years.
- c) Evidence of affiliation with PSNT in the form of preferably ex- office bearer or document able significant volunteer work with PSNT.
- d) Educational qualification Bachelor's degree (can be substituted with entrepreneurial and/or management experience).
- e) No criminal record.
- f) Established professional or business experience.
- g) No bankruptcies in last 10 years.
- h) Willingness and availability to take on the trustee's responsibilities.

BOT Membership and Term:

- a) The BOT shall consist of seven (**5**) members.
- b) The Members shall serve three-year staggered terms, however, to get the cycle started, two trustees will serve a two-year term
- c) The Members of BOT, among themselves, shall elect a chairman.
- d) Election of member BOT will follow the same rules as those for election of Executive Committee

Power and Duties:

- a) BOT will manage the surplus money and investments of PSNT
- b) Will work closely with the Executive Committee
- c) Will meet at least once-a-quarter; can meet in a special session if required or/and requested by Executive Committee
- d) Meetings will follow Robert's rules
- e) In case of inability of Executive Committee to follow the constitution or function for any reason, BOT will step in and give a thirty day notice to take remedial action; in

the case of no action or explanation by the Executive Committee BOT will appoint a care-taker Executive Committee and hold an election within sixty (60) days.

- f) In the case of constitutional grievance, BOT will interpret the current constitution with the assistance of legal advice to resolve the issue.
- g) BOT will actively participate in events/programs of PSNT and will play a major role in raising funds to support PSNT programs and activities.
- h) BOT shall assure the transfer of records and assets to the new Board in a timely manner and as specified in the current constitution, including but not limited to, membership lists in all categories, financial records, accounting reports, minutes of meetings, and any historical commitments.

Transfer of Records and Assets:

- a) All records, assets, cash and bank accounts of PSNT and every other charge shall be transferred to the custody of the incoming officers of the Board, within a week after the formation of the new Executive Committee.
- b) Any re-useable items such as the credit card machine, flags, pins, banners, etc, and historical records such as copies of souvenirs, Proclamations from the Mayors and other dignitaries, video tapes, photographs, etc. shall all be properly transfers to the custody of the incoming secretary. These items, including the Treasurer's account books and secretary's recorded minutes shall be kept in a central repository at a safe location.
- c) All records shall be maintained in electronic form and be transferred to next elected officials on or before December 31 of the term ending year.
- d) The BOT (See above ref.) will assure the transfer of records to the new Board in a timely manner.
- e) Inventory of the material shall be current of the term ending year. Additionally property of PSNT should always be in a rental storage facility whose keys and inventory list should hand over by December 31 of term ending year.

Transfer Trust Fund:

All current funds shall be transferred to the trust fund at the end of term of the incumbent president. The minimum balance of 20, 000 should stay in bank to run PSNT office.

Removal of BOT:

1. A member of the BOT can be removing from the PSNT BOT, under the following set of circumstances:

- a) Failure to attend three consecutive meeting of the board, without reasonable explanation and prior notification to the secretary or the President.
- b) Being found consistently working against the interests and objectives of PSNT.
- c) Display of disorderly conduct or behavior or appearance of lack of sound mental frame of mind.

2. A member of the BOT may be removed only by the General Body through a signed petition of 25% members of the General Body. Such signatures may be collected through a door to door signature drive without requesting a special session of the General Body under one roof.

3. In case a vacancy is created in the BOT, the Executive Committee and the BOT will jointly vote to fill the vacancy(s) with 2/3rd majority vote. A special session of this joint committee will be arranged by the Executive Committee with a minimum of 15-days written notice (via email, hand carry or US mail) to all BOT and Executive Committee members. This filling of vacancy will be on temporary basis till approved by a General Body Meeting.

B. Other Amendments:

Membership Deadline:

The deadline for new voting members for the election shall be 21 days before the elections. This will energize voting drives and encourage greater participation in the election of the Executive Committee.

Procedural Changes:

A signed petition with a minimum number of signatures from 25 percent of voting members of the General Body will be required to approve a significant procedural change in normal or established procedures of PSNT Executive Committee. This does not apply to Constitutional Amendments or any other procedures outlined in the Constitution which must be approved by through proper amendments to the constitution. If there is any conflict with the constitution the constitution will rule supreme.

Tenure of Executive Committee

Each Director elected by the general membership shall serve a two-year term beginning on January 1st and ending on December 31 of the following year.

Meetings of Executive Committee

Meetings of Executive Committee will be open to PSNT members and properly documented. Non-members will be allowed to voice an opinion with the permission of the chair but may not move a motion. Executive has the right to call a closed meeting to discuss and resolve issues relating to personnel. Executive Committee will share the minutes of all meetings with BOT and quarterly financial reports prior to the BOT meeting.